



**FY2026 CULTURAL SERVICE CAPITAL GRANT PROGRAM TIMELINE**  
**Grant Period October 1, 2025 – September 30, 2026**

EVENT	DEADLINES & DATES	TIME	LOCATION
Application opens. Notifications to CSGs.	Tues., Dec. 16, 2025	N/A	Grants Portal
Grant Application Q&A (Q&A opportunity for applicants)	Thurs. Jan. 15, 2026	11 a.m.- Noon	ZOOM
Application Deadline	Mon. Feb. 9, 2026	11:59 p.m.	Grants Portal
CSCP Public Hearing	Wed. April 1, 2026	9:00 a.m.- conclusion	The Jessie, Room 208
Deadline for written appeals	Thursday, April 8, 2026	C.O.B.	Email CCGJ staff
CCGJ Board Meeting to approve recommendations	Thursday, April 23, 2026	4-6 p.m.	The Jessie, Room 318
Contracts distributed/executed	April 30, 2026	N/A	DocuSign
Initial Reimbursement Request Due. After the executed contract. Contingent upon funds being available from COJ.	May 15, 2026	N/A	Grants Portal. Direct deposit into segregated CSGP bank account.
Additional Grant Reimbursement Requests Due, using Reporting Form E2	June 15, July 15, August 15, September 15	N/A	Grants Portal. Direct deposit into segregated CSGP bank account.
Mid-Year Report – project, expense and matching fund updates	July 15, 2026	11:59 p.m.	Grants Portal
On-Site Compliance Visits, if applicable	August/September 2026	TBA	Grantees Facility
All project expenses must be incurred, paid & submitted for reimbursement.	September 5, 2026	N/A	Grants Portal
Proof of Cash Match must be on hand. Grant period ends.	September 30, 2026	N/A	N/A
ALL GRANTEES- Final Reporting Form E2 with proof of match and final programmatic report.	Friday, October 16, 2026	11:59 p.m.	Grants Portal
Independent Audit – Required for grantees with total City grant awards of <b>\$100,000</b> or more, in accordance with GAAS. Audit must include Schedule of both Operating and Capital grant funds	Due to CCGJ 110 days following grantee’s Fiscal Year End	11:59 p.m.	Grants Portal
Independent Audit – Required for grantees with total City grant awards of \$500,000 or more, in accordance with GAAS & GAS. Audit must include Schedule of both Operating and Capital grant funds	Due to CCGJ 110 days following grantee’s Fiscal Year End	11:59 p.m.	Grants Portal

**\*NOTE:** Council Auditor’s Office of COJ will provide final approval for Form E2 and Independent Audits