



MINUTES

CSGP Committee Meeting

Tuesday, June 25, 2025; 9-11 a.m. @ Jessie Ball duPont Center, Room 202

Call to Order & Roll Call

Sally Pettegrew

The meeting was called to order at 9:11 AM

Present: Kaci Barnes, Darrin Eakins (virtual), Alanna Luksha (joined late – virtual), Kimberly Morrison (virtual), Sally Pettegrew, Chrys Yates, Suzanne Pickett (joined late – virtual)

Absent: Ari Jolly, Coretta Hill, Lisa Johnson, Tim Snyder, Angela Strain, Kristina Heath

Staff: Diana Donovan, Kristin Livingston, Janet Wesley, Jennifer Clements

Public Comment

Sally Pettegrew

- None

Executive Director Update

Diana Donovan

- 48th Annual Arts Awards – September 5, 2025
- New Staff – Angelica Rosas, Director of Grants Administration starts in July
- Recruiting for a Grant Manager
- New Staff – April Hartwich, Director of Marketing started in May?
- New Staff – Janet Wesley, Director of Development started in June
- Financial Impact continues to demonstrate return on investment
- Sally Pettegrew's leadership appreciation
- Kristin Livingston appreciation as interim Director of Grants Administration

Interim Director of Grants Administration Update

Kristin Livingston

- *Ordinance Changes*
- *Administrative Reminders*
- *Committee Terms & Ethics Training (handout)*

Approval of Minutes

Sally Pettegrew

- In-person quorum was not achieved; approval of minutes postponed until the next meeting.

On-Site Information

Kristin Livingston

- *Committee Responsibilities and Materials*
- *Scheduling and Communication*
- *Technical Requirements and Reporting*
- *Best Practices for Visits*
- *Additional Support and Reminders*

Next Meeting

Sally Pettegrew

- July 23, 2025 from 9 – 11 am at the Jessie Ball DuPont Center, Room 202

Conclusion

Sally Pettegrew

- *No Questions*
- *Adjourned @ 10:09 AM*