



## 2025-2026 Cultural Service Grant Program Operating Grant Process Timeline

EVENT	DEADLINES & DATES	TIME	*LOCATION
**LOI Application Open	Monday, Jan. 27, 2025	9:00 a.m.	Foundant
Letter of Intent Workshop	Thursday, Jan. 30, 2025	11:00 a.m.-noon	Remote
Letter of Intent DUE	Wed., Feb. 26, 2025	11:59 p.m.	Foundant
Eligibility Notification	April 2025	N/A	N/A
Application Workshop New Applicants, New Staff & Current Grantees	Thursday, April 17, 2025	NEW: 10 a.m.-noon	Remote
Full Application	Wed., June 11, 2025	11:59 p.m.	Foundant
On-site Visit from member of CSGP Committee	July/August 2025 - applicant to schedule with assigned reviewer	TBD - applicant to schedule with assigned reviewer	At applicant's facility/office or remote option if needed
Jax City Council Votes to Approve City Budget	<b>TBD</b>	<b>TBD</b>	Council Chambers, 117 W. Duval St.
Hearings	Wednesday, Oct. 1, 2025 Order of Levels: LEVEL THREE & NEW LEVEL TWO LEVEL ONE	(arrive: 9 a.m.) 9:15 a.m.-5 p.m. (or until conclusion)	The Jessie Ball duPont Center 40 E. Adams St. Jax 32202 Lecture Hall 208
MAKE-UP HEARINGS (if needed for storms, etc.)	Wednesday, Oct. 8, 2025	(arrive: 9 a.m.) 9:15 a.m.-5 p.m.	The Jessie Ball duPont Center, Lecture Hall 208
Deadline for written appeals that meet established criteria	Wednesday, Oct. 8, 2025 or Oct. 15, 2025 (if makeup day used)	5 p.m.	Email: grants@culturalcouncil.org
Cultural Council Board of Directors meeting - CSGP grant approvals	Thursday, Oct. 23, 2025	4-6 p.m.	The Jessie Ball duPont Center Room 318
Grant Process Survey	October/November 2025	N/A	Online
Grantee Compliance Workshop	Thursday, Dec. 11, 2025	10 a.m. – noon	Online
Grant Period	Oct. 1, 2025-Sept. 30, 2026	N/A	N/A

*\*Pursuant to the American with Disabilities Act, accommodations for persons with disabilities are available upon request. Please allow two business days notification to process; last-minute requests will be accommodated if at all possible.*

*\*\*Currently-funded Cultural Service Grantees complete an abbreviated LOI while organizations not currently funded need to submit a full LOI.*