



# MORE ART. CULTURE.

CULTURAL COUNCIL  
OF GREATER JACKSONVILLE

## PUBLIC NOTICE

### Cultural Service Grant Program Applicants- Operating Grant Letter of Intent Help Session

#### HYBRID VIRTUAL/IN-PERSON MEETING NOTICE

Notice is hereby given that the **Cultural Service Grant Program Applicants** will meet in a virtual meeting on **Thursday, January 30, 2025, at 11:00 AM**. The public is invited to attend this meeting via **Zoom**. Please see instructions on the following pages for details on accessing the meeting via **Zoom**.

Persons attending this meeting via **Zoom** will be given an opportunity to provide public comment during the designated public comment period. Interested persons who cannot attend the meeting via **Zoom**, but who wish to submit public comments to be read during the public comment period of the meeting regarding any matter on the agenda for consideration at the meeting may do so by emailing **grants@culturalcouncil.org** no later than **5:00 PM** the day before the meeting.

Pursuant to the American with Disabilities Act, accommodations for persons with disabilities are available upon request. Please allow 1-2 business days notification to process; last minute requests will be accepted, but may not be possible to fulfill. Please contact Disabled Services Division at: V(904) 255-5466, TTY(904) 255-5476, or email your request to **karat@coj.net**.

Please contact **grants@culturalcouncil.org** if you have any questions regarding this notice or if you experience technical difficulties during the meeting.

#### INSTRUCTIONS FOR PUBLIC TO ACCESS AND PARTICIPATE IN MEETING VIA ZOOM APPLICATION

**1) If you have already registered for the Zoom application on your COMPUTER**, enter this link in the address line for Google Chrome or Microsoft Edge Internet Browser: <https://us06web.zoom.us/j/89821262416>

**2) To access the meeting on Zoom through your COMPUTER if you have not registered for Zoom**, follow these instructions:

- Sign up for the Zoom application by typing – **Zoom.US** – into Google Chrome or Microsoft Edge Internet Browser.
- Go to: **JOIN A MEETING** on Dash Board.
- Enter the Zoom Meeting ID: 898 2126 2416

#### Public Comment

- At the beginning of public comment, CCGJ will establish a time period for each speaker that is no more than no more than **(3) three minutes** per speaker.
- All participants who wish to participate in public comment during the meeting must log into Zoom with his/her full name.

- CCGJ will only call on speakers using the “RAISE HAND” feature located within the Zoom app. Click on “Participants” button at the bottom of the screen and then scroll down and click on “Raise Hand.” You must have a microphone, video camera, and speakers on your computer to participate with the “RAISE HAND” function.
- Wait to be recognized for your public comment time by CCGJ
- Begin speaking after CCGJ has recognized your turn during public comment

**3) To access the meeting on Zoom through your TELEPHONE, follow these instructions:**

- Dial +1 646 558 8656 US (EST). Enter the Zoom Meeting ID: 898 2126 2416  
If you join before the meeting has started, you will be prompted to press # to wait
- If you call using your mobile phone or device, you will be prompted to enter a unique participant ID. Press # to skip.

**Public Comment**

- At the beginning of public comment, CCGJ will establish a time period for each speaker that is no more than **(3) three minutes** per speaker.
- The Chair will only call on speakers using the “RAISE HAND” feature located within Zoom. Enter \*9 on the keypad of your telephone to activate the “Raise Hand” feature. Your phone must have a microphone and speakers to participate with the “RAISE HAND” function.
- Wait to be recognized for your public comment time by CCGJ
- Begin speaking after CCGJ has recognized your turn during public comment