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**PUBLIC NOTICE**

Cultural Service Grant Program Committee

**HYBRID VIRTUAL/IN-PERSON MEETING NOTICE**

Notice is hereby given that the **Cultural Service Grant Program (CSGP) Committee** will meet in-person on **Thursday, February 23, 2023, at 9:00 AM**, for the FY22-23 Cultural Service Capital Grant committee training.This meeting will be held in **The Jessie Ball duPont Center at 40 East Adams Street, Room 202 (Second Floor)** andvirtually through **Zoom.** The public is invited to attend this meeting in-person at **The Jessie Ball duPont Center at 40 East Adams Street, Room 202 (Second Floor)** or via **Zoom**. Please see instructions on the following pages for details on accessing the meeting via **Zoom.**

Persons attending this meeting in-person or via **Zoom** will be given an opportunity to provide public comment during the designated public comment period. Interested persons who cannot attend the meeting either in-person or via **Zoom**, but who wish to submit public comments to be read during the public comment period of the meeting regarding any matter on the agenda for consideration at the meeting may do so by emailing **John Poage** no later than **5:00 PM** the day before the meeting.

Pursuant to the American with Disabilities Act, accommodations for persons with disabilities are available upon request. Please allow 1-2 business days notification to process; last minute requests will be accepted, but may not be possible to fulfill. Please contact Disabled Services Division at: V(904) 255-5466, TTY(904) 255-5476, or email your request tokarat@coj.net.

Please contact John Poage, by email at **John@culturalcouncil.org**, or by phone at **(904) 944-3609** if you have any questions regarding this notice.

**INSTRUCTIONS FOR PUBLIC TO ACCESS AND PARTICIPATE**

**IN MEETING VIA ZOOM APPLICATION**

1. **To access the meeting on Zoom through your COMPUTER (if you have registered for Zoom):**

Enter the link below in the address line for Google Chrome or Microsoft Edge Internet Browser.

Use this link to join Zoom Meeting- [**https://us06web.zoom.us/j/84661116954**](https://us06web.zoom.us/j/84661116954)

Public Comment via Zoom

\*\* At the beginning of public comment, the Chair of the **Cultural Service Grant Program Committee** will establish a time period for each speaker that is no more than **(3) three minutes** per speaker.

* All participants who wish to participate in public comment during the meeting must log into Zoom with his/her full name.
* The Chair will only call on speakers using the “RAISE HAND” feature located within the Zoom app.  Click on “Participants” button at the bottom of the screen and then scroll down and click on “Raise Hand.” You must have a microphone, video camera and speakers on your computer to participate with the “RAISE HAND” function.
* Wait to be recognized for your public comment time by the Chair
* Begin speaking after the Chair has recognized your turn during public comment
1. **To access the meeting on Zoom through your COMPUTER (if you have not registered for Zoom):**

Enter the link below in the address line for Google Chrome or Microsoft Edge Internet Browser.

[**https://zoom.us/signup#/signup**](https://zoom.us/signup#/signup)

Go to:**JOIN A MEETING** on Dash Board. Enter the Zoom Meeting ID: 846 6111 6954

Public Comment via Zoom

\*\* At the beginning of public comment, the Chair of **the Cultural Service Grant Program Committee** will establish a time period for each speaker that is no more than no more than **(3) three minutes** per speaker.

* All participants who wish to participate in public comment during the meeting must log into Zoom with his/her full name.
* The Chair will only call on speakers using the “RAISE HAND” feature located within the Zoom app.  Click on “Participants” button at the bottom of the screen and then scroll down and click on “Raise Hand.” You must have a microphone, video camera, and speakers on your computer to participate with the “RAISE HAND” function.
* Wait to be recognized for your public comment time by the Chair
* Begin speaking after the Chair has recognized your turn during public comment
1. **To access the meeting on Zoom through your TELEPHONE:**
* Dial: **+1 646 558 8656 US (New York).** Find a local telephone number via this link: **<https://us06web.zoom.us/u/kdqaYcQumF>**
* When prompted, enter the Zoom Meeting ID: 846 6111 6954
* If you join before the meeting has started, you will be prompted to press # to wait.
* Callers using a mobile telephone or device will be prompted to enter a unique participant ID. Press # to skip.

Public Comment via telephone

\*\* At the beginning of public comment, the Chair of **the Cultural Service Grant Program Committee** will establish a time period for each speaker that is no more than **(3) three minutes** per speaker.

* The Chair will only call on speakers using the “RAISE HAND” feature located within Zoom.  Enter \*9 on the keypad of your telephone to activate the “Raise Hand” feature. Your phone must have a microphone and speakers to participate with the “RAISE HAND” function.
* Wait to be recognized for your public comment time by the Chair
* Begin speaking after the Chair has recognized your turn during public comment